

LACBA Counsel for Justice Verenand Legal Services Project

Record Clearing Removing Legal Obstacles to Veterans' Employment

LACBA Counsel for Justice Veterans Legal Services Project



VETERANS LEGAL SERVICES PROJECT

- 1. Tickets & Warrants
- 2. Driver's License Reinstatement
- 3. Expungements
- 4. Discharge Upgrades
- 5. LEAP (LACBA's Entrepreneurial Assistance Program)
- 6. Homelessness Prevention Advocacy Project Housing Dispute Advocacy



CLE PROGRAM GOALS

- 1. Understand the veteran need for assistance with record clearing.
- 2. Become familiar with the substantive law, recent changes, the court process, and available remedies.
- 3. Learn how to obtain case information.
- 4. Become familiar with court forms and how to accurately complete them.
- 5. Discover ways to get involved!



THE NEED

- Veterans in California
 - 1.8 Million Veterans in California
 - Largest number in the country.
 - Over 270,000 Veterans in Los Angeles County (March 2022 estimate)
 - Largest number in the state.
 - Approx. 3,456 homeless veterans in LA County (September 2022)
 - Over 6,000 (6.7%) unemployed veterans in LA County



HOW RECORDS HAVE AN EFFECT ON UNEMPLOYMENT & HOMELESSNESS

- Among the top 10 unmet needs of veterans according to the VA's Community Homelessness Assessment, Local Education and Networking Groups (Project CHALENG) annual surveys.
 - Legal Assistance for Court Fees/Fines (2021)
 - Legal Assistance to Expunge Criminal Records
- Highly Competitive Job Market
 - Background checks reveal convictions & traffic warrants
- License Suspensions
 - Hindered access to interviews, training, education, and jobs.
- Housing
 - Background Checks & Financial Hardship



Tickets: What's the Big Deal?



WHAT'S THE BIG DEAL? Part I

- Unaffordable Fines and Fees \rightarrow Insurmountable Debt
- License Suspensions
- Misdemeanor Charges
- Warrants



WHAT'S THE BIG DEAL? Part II: Points on Driver License

- Most moving violation convictions result in "points" against DMV record
 - Most offenses = 1 pt.
 - Ex- Speeding, Failure to Stop at a Signal,
 - More serious = 2 pts.
 - Ex- DUI, Driving w/Suspended License, Hit and Run
- Negligent Operator Classification + 6 months license suspension + additional 6 months probation if:
 - 4 points w/in 12 months
 - 6 points w/in 24 months
 - 8 points w/in 36 months
- Insurance Premiums Spike
- <u>https://www.dmv.ca.gov/portal/driver-education-and-safety/dmv-safety-guidelines-actions/negligence/</u>



WHAT'S THE BIG DEAL? Example

A Typical Traffic Stop:	Speeding, 16+ mph over 65 mph limit	Driving w/o a valid license	
Base fine	\$70	\$35	\$105
+ Additional penalties	<u>+ \$207</u>	<u>+ \$120</u>	
= Initial Penalty	\$277	\$155	
+ Various other assessments	<u>+ \$90</u>	<u>+ \$81</u>	
= Bail amount due	\$367	\$238	= \$605
+ Late fee (50% of initial penalty)	<u>+ \$138.50</u>	<u>+ \$77.50</u>	+ \$216
= TOTAL with late fee	\$505.50	\$315.50	
Total for both violations with late fee	\$821		
+ FTA 40508(a) civil assessment	<u>+ \$100</u>		
Total with FTA & late fees	<u>\$921</u>		

Tickets: Traffic Court Process



Traffic Court Process

- Ticket Issued
- Arraignment
- Trial
- Compliance



Traffic Court Process: Ticket Issued

- Issuance and Signing of Ticket = Promise to pay or appear in court by due date
- Types of Tickets Handled in Traffic Court
 - Traffic Citations aka "Moving Violations"
 - Speeding, running red light or stop sign, etc.
 - "Quality of Life" Citations
 - Loitering, jaywalking, open container, sleeping in the park, etc.



Traffic Court Process: Arraignment

- 1st Court Date Criminal charges are read.
- Plea Options:
 - Not Guilty
 - Guilty
 - No Contest
- Not Guilty Plea = Court will schedule a trial date.



Traffic Court Process: Trial

- Before Trial
 - Officer no-show = Case dismissed
 - Standard of Proof = BARD
 - Officer is present
 - Pretrial negotiations w/officer. Will he/she dismiss case?
 - If not, proceed with trial
- Trial
 - Present Defense: evidence, witnesses, illustrations, maps, etc.



Traffic Court Process: After Trial

- After Trial: Potential Outcomes
 - Dismissed in the Interest of Justice (Pen. Code § 1385)
 - Convicted
 - Full fines and fees.
 - Convicted w/Financial Hardship
 - Suspended or Reduced Fines
 - Community Service
 - Installment Payment Plan
 - Traffic School
 - Keeps points off DMV record
 - Eligibility
 - Once every 18 months
 - Only 1-point violations



Consequences of Non-Appearance or Non-Compliance

• FAILURE TO APPEAR (FTA)

(Did not pay or set hearing by initial due date OR missed scheduled hearing.)

- Separate Misdemeanor
- \$100 Civil Assessment
- DMV Hold on License Renewal \rightarrow Eventual Suspension
- Debt Collection (GC Services)
- Bench Warrant

• FAILURE TO PAY/PERFORM (FTP)

(Did not pay or complete community service ordered after conviction.)

- Separate Misdemeanor
- \$100 Civil Assessment
- Debt Collection (GC Services)



Tickets: Addressing Unresolved Tickets



Gathering Case Information

- DMV Records
 - Official Record of Complete Driving History (\$5)
 - In-person/Mail. Complete: INF 1125
 - Unofficial Record (\$2 Online)
 - <u>https://www.dmv.ca.gov/portal/customer-service/request-vehicle-or-driver-records/online-driver-record-request/</u>
- Court Records
 - Website: <u>http://www.lacourt.org/online/traffic</u>
 - DL and DOB
 - Ticket Number and DOB
 - In-Person/Over the Phone
 - DL and DOB
- GC Services
 - <u>https://courtpay.gcserv.com/</u>
 - DL and DOB/Ticket Number



DMV Printout- Official Record

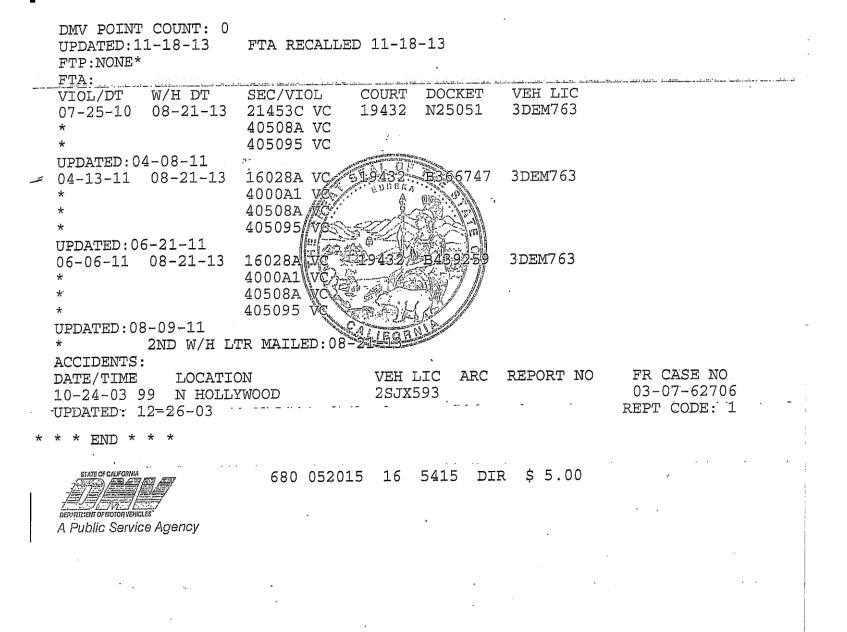
- Hard to read: encrypted spy code.
- Very helpful when you learn to interpret it!
- The most comprehensive record of tickets and license status.



Official DMV Record:

FEE CODE 743 (REISSUE FEE) FEE REQ SEQ #: 05 DUE: 09-07-13 AMOUNT: \$ 055 REASON CD: 938 ORIG DUE DT: 09-07-13 FEE GROUP CODE: 003 ABSTRACTS : R/C FTP VEH LIC DOCKET COURT DISP CONV DT SEC VIOL VIOL DT х 6 GMB 7027629 01435 40508A VC \mathbf{z} 08-21-09 01-29-10 DMV POINT COUNT: 0 FTA RECALLED 01-29-10 UPDATED:01-29-10 х 46985JL 19499 4000A1 VC [;] \mathbf{z} 08-09-10 01-18-11 40508A VC * DMV POINT COUNT: 0 FTA RECATLED 01-19-11 UPDATED:01-19-11 3G48 100403 19470 . C 146011 VC 01-18-11 03-18-11 DMV POINT COUNT: 2 UPDATED: 03-20-11 M430675 3RGB 19486 Ć 12500A VC 02-26-11 04-27-11 DMV POINT COUNT: 0 - ÷. UPDATED:04-29-11 ъ в 30470 37682HN 6GMB 23123A VC 10-22-11 11-22-11 DMV POINT COUNT: 0 UPDATED:11-22-11 х 6GMB 19470 KS51330 21663 VC Ż 04-11-13 09-03-13 40508A VC DMV POINT COUNT: 0 FTA RECALLED 09-03-13 UPDATED:09-03-13 Х 15B0 34061RM 15445 40508A VC Z 05-03-13 09-12-13 DMV POINT COUNT: 0 FTA RECALLED 09-12-13 UPDATED:09-13-13 х 26596RC 40508A VC , 19463 \mathbf{Z} 07-23-13 11-12-13 DMV POINT COUNT: 0 FTA RECALLED 11-12-13 UPDATED:11-12-13 18 A Q G C C F R/C FTP FTP: VEH LIC DOCKET COURT DISP SEC VIOL CONV DT VIOL DT 15B0 15445 34061RM С 22348B VC 09-13-13 05-03-13 405095 VC DMV POINT COUNT: 2 UPDATED:04-03-14 FTA: VEH LIC DOCKET SEC/VIOL COURT W/H DT VIOL/DT 6GBM 85958RM 24252A VC 19463 05-14-14 02 - 18 - 1440508A VC 405095 VC C F UPDATED:05-06-14 FR CASE NO ACCIDENTS: REPORT NO VEH LIC ARC LOCATION 10-00-47683 DATE/TIME 95405019295 3 6GMB LOS ANGELES C 11-16-09 03 SOBRIETY CODE:5 TYPE OF ACC CODE:5 INJURY CODE: 0 FATALITY CODE: UPDATED: 08-30-10 10-02-80302 LOS ANGELES 03-26-10 99





LA County Court Website:

Ticket Number:	Law Enforcement Agency: Los Angeles Police Department			
Name:				
Court:	Metropolitan Courthouse 1945 South Hill Street, Los Angeles, CA 90007 (213)742-1884			
Violation Date:	12/28/2014			
Initial Due Date:	12/28/2015			
Case Status:	In Collections FTP			
Disposition:	Plea of Guilty/No Contest After Hearing on 9/28/2015			
Last Action:	Motion Document Filed			
Last Action Date:	9/21/2018			
Your citation has been referred for English or (800)511-0734 for	to a collection agency. Please call the GC Services Collection Agency at (800) 352-3778 Spanish. Click here to go to GC Services.			
This ticket does not qualify for a	any online services.			
Ineligible transaction(s): Pay and Close Your Ticket - Y	What are the qualifications?			
Enroll in a Payment Plan - W	Enroll in a Payment Plan - What are the qualifications?			
Request Traffic School - Wha	Request Traffic School - What are the qualifications?			
Make a Partial Payment to a	Make a Partial Payment to a Court Ordered Fine - What are the qualifications?			
Make the Payment after you	Make the Payment after you are Enrolled in Traffic Payment Plan - What are the qualifications?			
Request an Extension of the	Request an Extension of the Due Date on Your Ticket - What are the qualifications?			
Request an Extension to pay	your fine - What are the qualifications?			
Request an Extension to complete Traffic School - What are the qualifications?				
Court Date Reservation for Arraignment Only - What are the qualifications?				



Addressing the Ticket: Options

- Request Dismissal (Penal Code § 1385)
- Trial
 - In-Person Trial
 - Trial by Declaration
- Ability to Pay Petition



Addressing the Ticket: Pen. Code § 1385 Request for Dismissal

- Pen. Code § 1385(a) allows a judge to dismiss a criminal action "in furtherance of justice
- Not a defense
 - Explain why client's circumstances warrant special consideration
 - Financial Hardship
 - Judicial Economy
 - Disability
 - Compelling Circumstances
- Can request dismissal of underlying citation and FTA/FTP
- *DISCRETIONARY*



Addressing the Ticket: Pen. Code § 1385 Request for Dismissal

- Special Consideration for Veterans:
 - Pen. Code § 1170.9- alternative sentencing for veterans in the criminal justice system
 - Porter v. McCollum (2009) Supreme Court recognition that "Our Nation has a long tradition of according leniency to veterans in recognition of their service...."
- Format:
 - Oral- Arraignment/Trial
 - Informal Letter-Addressed to the Judge (reviewed in chambers)
 - Motion (ruling at a separate hearing, arraignment, or trial)
- Example



Addressing the Ticket: Trial

- Trial Date
 - Requires court appearance.
- Trial by Declaration
 - Raise defense by mail (no appearance).
 - <u>https://www.courts.ca.gov/documents/tr205.pdf</u>
- Citation Defense Considerations
 - Facially Deficient Tickets (wrong section cited, illegible)
 - Legal Justifications for FTA/FTP
 - Hospitalization
 - Incarceration
 - Deployment (out of state/country)



Addressing the Ticket: Ability to Pay Determination

- Submit Proof of Financial Hardship
 - GR, SSI, fixed disability income, employment income + monthly bills
- LA County Court Form
 - Ability to Pay Determination
 - Request to Reduce/Vacate Civil Assessment (FTA/FTP)
 - <u>http://www.lacourt.org/forms/pdf/TRAF051PetitionandOrderr</u> <u>eCRC4106and4335.pdf</u>



Form: Ability to Pay

NAME, ADDRESS, AND	TELEPHONE NUMBER OF DEFENDANT OR DEFENDANT'S ATTORNEY.	STATE BAR NUMBER	Reserved for Clerk's File Stamp
ATTORNEY FOR	(Name):		
COURTHOUSE	OR COURT OF CALIFORNIA, CO	OUNTY OF LOS ANGE	LES
DEFENDANT/PE	TITIONER:		
	ON AND ORDER TO REDUCE OR V ON AND ORDER FOR AN ABILITY-		and a second
Petition to R	educe or Vacate Civil Assessment – California	Rules of Court, Rule 4.106	
	receive a notice that the court has placed a ho		sessment has been added to your
	on, you may request that the court reduce or va		
	ke the request, you must file a petition with th		
	nust file a petition within 20 calendar days from	the action date on the notice th	ne court sent you.
 There 	is no fee for this petition.		
Note:	A petition to reduce or vacate an assessment of	does not stay any order requirir	ng payment of bail, fines, penalties,
fees, o	or assessments unless specifically ordered by a	judicial officer.	
Petition for A	bility-to-Pay Determination – California Rules	of Court, Rule 4.335	
 If you 	cannot pay your ticket, you may request that	the court consider your ability	to pay, lower your payment, vacate
the ar	mount you owe, create a payment plan, agree	to pay with reduction in sente	nce - see form LASC TRAF 057,
and/c	r complete community service (fees may appl	y).	
 You an 	e eligible if: (1) you were found guilty, plead guil	ty/no contest, or paid the ticke	t in full, (2) you are currently on an
instal	ment plan, (3) you are performing community	service to satisfy your judgmen	t, or (4) your judgment remains
unpai	d, including when your case is delinquent or in	collections.	
 You h 	ave the right to a review by a judicial officer. T	his request must be in writing a	nd include any information you
want	the court to consider in making a decision.		
 If an a 	bility-to-pay determination has already occurr	red, another ability-to-pay dete	rmination on the same fines or
penal	ties can be requested when there is a change i	n your circumstances.	
Instructions:	Complete and file this form and attach any consider. (See Page 2 for more information		mentation you wish the court to
Check one:	□ This is my first petition. □ I hav	ve submitted a petition before.	(Please explain below.)
Reason for Pe	tition/Change in circumstance:		
□ Additiona	I sheets attached to		
this docu			
□ I want the	court to make a determination based upon my	declaration and supporting do	cuments.
	sting to go to court to appear before a judicial		
	want to appear in court:		
	sheets attached to		
this docur			
	ח	ECLARATION	

Petitioner's Name (PRINT)

PETITION AND ORDER TO REDUCE OR VACATE CIVIL ASSESSMENT

PETITION AND ORDER FOR ABILITY TO PAY DETERMINATION

Petitioner's Signature

Cal. Rules of Court, Rules, 4.106 & 4.335

Page 1 of 2

Date:

LASC TRAF 051 Rev. 10/20

For Optional Use



Addressing the Ticket: Special Considerations

- FTA DMV License Holds
 - Call court to schedule arraignment.
 - Clerk may remove hold while awaiting hearing.
 - Contact DMV to renew license.
- Warrants
 - Same day walk-ins (some courts)
 - Faster scheduling for hearings
- Homeless Court (HEART)
 - LA City Atty & Homeless Engagement and Response Team
 - Community Service \rightarrow Dismiss
 - Apply through Case Manager
 - Upcoming Events: 213.978.1913 or homelesscourtevents@lacity.org



Questions?





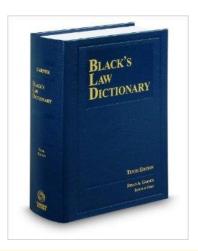
Expungement: Definition, Benefits, & Limitations



Expungement Defined

Expunge: To destroy; blot out; obliterate; erase; to efface designedly; to obliterate; to strike out wholly; the act of physically destroying information-including criminal records-in files, computers, or other depositories

Expungement of record: Process by which record of criminal conviction is destroyed or sealed after expiration of time





Expungement in California

- Arrest record/conviction is not destroyed, erased or sealed.
- Court reopens the case, w/d guilty plea/verdict and enters NG.
- Sets aside and dismisses conviction.
- Final Disposition \rightarrow Dismissed
- No longer considered convicted of the offense (for most purposes).



Expungement Benefits

- Employment: Most employers CANNOT consider expunged convictions while conducting a background check in connection with an application for employment (AB 1008)
- Job licenses and certificates
- Housing and/or loan applications
- Close a chapter of the past
- Overall employability is increased



Expungement Limitations

- Priors for Sentence Enhancement
- Three Strikes
- Firearm Restrictions
- Deportation
- Sex Offender Registry
- Required Disclosures
 - California State Lottery Commission
 - Government Jobs (local, state, federal)
- Does not Seal, Erase, or Destroy Records
 - Full Access: Law Enforcement, Court, Prosecutors
 - DMV Records



Expungement: How the Law Works



General Eligibility Requirements

- All fines and fees must be paid.
- No unresolved criminal matters.
 - Probation
 - Serving Sentence
 - Pending Charges
- Example
 - John has 5 convictions most recent conviction in 2010.
 - John was arrested in 2020 & has an open case in criminal court.
 - John is not eligible for any cases until his 2020 case is resolved.



Sentence/Offense Level Specific Eligibility Requirements

- If and when someone is eligible for expungement also depends on:
 - Level of Offense
 - Sentence
 - Corresponding Waiting Periods
- Most frequently used expungement laws (by LACBA CFJ VLSP)
 - Probation Granted (Pen. Code § 1203.4)
 - Jail/Fine (Pen. Code § 1203.4a)
 - State Prison Sentences (Pen. Code § § 1203.41 & 1203.42)
- Less frequent (by LACBA CFJ VLSP)
 - Pen. Code § 1203.49- Misd. convictions of human trafficking victims.
 - Pen. Code § 1203.43- Deferred Judgment after completion of Drug Treatment Program.



Eligibility: Probation (Pen. Code § 1203.4)

- Level of Offense: Felony/Misdemeanor Convictions
- Sentence: Probation was ordered as part of the sentence.
- General eligibility requirements met.
- No waiting Period!
 - Eligible as soon as probation is completed.
- Mandatory
 - Successfully completed probation or terminated early.
 - (Not revoked and terminated.)
- Discretionary
 - All terms of probation were not fulfilled.



Eligibility: Jail/Fine (Pen. Code § 1203.4a)

- Level of Offense: Misdemeanor/ Infraction Convictions
- Sentence: Probation was <u>not</u> granted.
 - Sentenced to jail/fine.
- General eligibility requirements met.
- Waiting period:
 - 1 year after conviction date.
- Mandatory
 - Lived an "honest and upright" life since the conviction.
- Discretionary
 - A traffic conviction can trigger discretionary relief.



Eligibility: State Prison Sentence in Jail (Pen. Code § 1203.41)

- AB 109 Realignment(October 2011)
- Level of Offense: Felony conviction after 2011.
- Sentence: Ordered to serve a State Prison sentence in County Jail.
 - "Pursuant to Pen. Code § 1170(h)"
- General eligibility requirements met.
- Waiting period
 - Straight Jail Sentence \rightarrow 2 years after sentence completion
 - Mandatory Supervision \rightarrow 1 year after sentence completion
- ALWAYS Discretionary
 - Hearing Required.



Eligibility: <u>Some</u> State Prison Sentences (Pen. Code § 1203.42)

- Equalizer Statute
 - AB 1115 eff. 01/01/2018
 - Previously, no remedy for State Prison sentences that were not eligible for reduction to a misdemeanor.
- Level of Offense: Felony conviction before Oct. 2011.
- Sentence: State Prison
 - AND after 2011, the sentence for the offense changed from State Prison to County Jail "Pursuant to Pen. Code § 1170(h)."
- General eligibility requirements met.
- Waiting Period:
 - 2 years after completion of sentence.
- ALWAYS Discretionary \rightarrow Hearing Required.



Special Considerations: Motion to Modify/Terminate Probation

- Can request that the court terminate probation early (Pen. Code § 1203.3).
- Good Conduct & Reform
 - Court has authority to revoke, modify, or terminate probation at any time in the interest of justice.
- Written motion and hearing required.
- Timing suggestions/Good rule of thumb:
 - Misdemeanors: min. 12 mos.
 - Felonies: min. 18 mos.
- Discretionary



Special Considerations: Felony Reduction

- Some felonies can be reduced to misdemeanors.
- Wobblers (Pen. Code § 17(b))
- Prop 47 (Pen. Code § 1170.18)
- 2018 Marijuana law (Prop 64, HSC § 11361.8)



Wobbler Reduction (Pen. Code § 17(b))

- Certain felonies ("Wobblers") can be reduced to misdemeanors, then expunged.
 - Wobblers = Criminal Offense can be charged either as a Misdemeanor or a Felony.
- Advantages include:
 - Restores more rights than Prop 47 and Prop 64.
 - Job Applicant can say he/she was never convicted of a felony.
- Disadvantage:
 - Discretionary



Prop 47 Reclassification

- Pen. Code § 1170.18
- Reduces certain crimes that were felonies to misdemeanors.
- Allows defendants who are serving time for such a crime to petition the Court to be resentenced to a misdemeanor.
- Allows defendants who have completed their sentence to apply to have the conviction redesignated as a misdemeanor.



Prop 47 Eligible Offenses

- Commercial Burglary
- Forgery related to financial instruments
- Passing Bad Checks
- Grand Theft
- Receiving Stolen Property
- Petty Theft With a Prior Conviction
- Unlawful Possession of a Controlled Substance



Prop 64 (HSC § 11361.8)

- Reduces certain marijuana-related crimes that were felonies to misdemeanors, some misdemeanors to infractions.
- Some things are no longer crimes!
- Allows defendants who are serving time for such a crime to Petition the Court to be resentenced to a misdemeanor.
- Allows defendants who have completed their sentence to Apply to have the conviction redesignated as a misdemeanor. Or, misdemeanor as infraction.



Prop 64 Eligible Offenses

- Felony convictions that may be reduced to Misdemeanors by the sentencing court:
 - Possession of Marijuana (more than 28.5g)
 - Cultivation of Marijuana Plants (more than 6)
 - Possession of Marijuana for Sale w/o a License
 - Possession of Marijuana for Transportation, Distribution, or Importation w/o a License



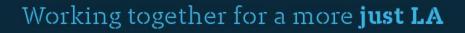
Special Considerations: Misdemeanor Reduction

- Some misdemeanors can be reduced to infractions. (Pen. Code § 17(d)(2)
- Exclusive List (Pen. Code § 19.8)
 - Common Vehicle Code Wobblettes:
 - FTA/FTP Charge
 - Driving with Suspended License
 - Driving w/o a License



Crimes Ineligible for Expungement

- Murder
- Kidnapping
- Any conviction for willfully failing or refusing to comply with a lawful order, signal, or direction of a peace officer, fire department member or traffic officer, insofar as it affects a failure to stop and submit to inspection of equipment or for an unsafe condition endangering a person.
- Sexual offenses against children.
- Crimes where State Prison was part of the sentence but Prop 47, Prop 64, Pen. Code §
 1203.41, and Pen. Code § 1203.42 do not apply.



Remedy for Crimes Ineligible for Expungement

- Certificate of Rehabilitation
- Pardon



Expungement: Strategy

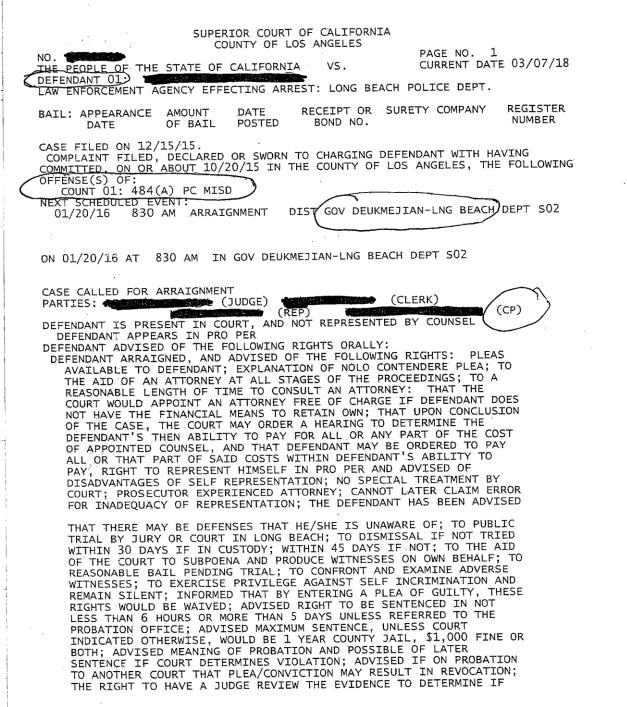


Gathering Case Information

- Case Summary
 - In-Person/Mail from court where convicted.
 - Online, if you have a case number BUT limited info.
 - http://www.lacourt.org/criminalcasesummary/ui/
 - In LA County, can get a free copy of conviction records from Metropolitan Courthouse.
 - Old Cases → County Archives
- **RAP Sheet** (Record of Arrests and Prosecution)
 - Obtained from the Department of Justice (DOJ).
 - Form Accessible Online:
 - DOJ Records Request: <u>https://oag.ca.gov/fingerprints/record-review</u>
 - Complete Live Scan Form BCIA 8016RR.
 - Take the form to a Live Scan Agency.
 - \$25 waivable government fee
 - Complete and mail fee waiver form.
 - Separate Live Scan Fee (non-waivable)



Court Records:



15

CASE NO.	S COMPANY STATE
DEF NO.	01

PAGE NO. 2 DATE PRINTED 03/07/18

THERE IS PROBABLE CAUSE TO KEEP THE DEFENDANT IN CUSTODY UNTIL TRIAL, THAT CONVICTION OF THE OFFENSE MAY HAVE THE CONSEQUENCES OF DEPORTATION, EXCLUSION FROM ADMISSION TO THE UNITED STATES, OR DENIAL OF NATURALIZATION DEFENDANT PERSONALLY WAIVES RIGHT TO COUNSEL, APPEARING IN PROPRIA PERSONA. COURT ADVISES DEFENDANT THAT SELF-REPRESENTATION IS ALMOST ALWAYS AN UNWISE CHOICE, AND WILL NOT WORK TO HIS ADVANTAGE; FURTHER, THAT HE WILL NOT BE HELPED OR TREATED WITH SPECIAL LENIENCY BY THE COURT OR THE PROSECUTOR, AND THAT HE WILL BE HELD TO THE SAME STANDARDS OF CONDUCT AS AN ATTORNEY. FURTHER, IF HE WISHES TO REPRESENT HIMSELF, HE WILL NOT BE ABLE TO CLAIM LATER THAT HE MADE A MISTAKE, OR THAT HE RECEIVED INEFFECTIVE ASSISTANCE OF COUNSEL. COURT FINDS THAT THE DEFENDANT VOLUNTARILY AND INTELLIGENTLY CHOOSES SELF-REPRESENTATION, AND THAT HE KNOWINGLY, INTELLIGENTLY, UNDERSTANDINGLY, AND EXPLICITLY WAIVES HIS RIGHT TO COUNSEL, AND DETERMINES THAT DEFENDANT IS COMPETENT TO REPRESENT HIMSELF. DEFENDANT WAIVES ARRAIGNMENT, READING OF COMPLAINT, AND STATEMENT OF CONSTITUTIONAL AND STATUTORY RIGHTS. DEFENDANT WAIVES FURTHER ARRAIGNMENT. DEFENDANT ADVISED OF AND PERSONALLY AND EXPLICITLY WAIVES THE FOLLOWING RIGHTS: TRIAL BY COURT AND TRIAL BY JURY CONFRONTATION AND CROSS-EXAMINATION OF WITNESSES; SUBPOENA OF WITNESSES INTO COURT TO TESTIFY IN YOUR DEFENSE; AGAINST SELF-INCRIMINATION: DEFENDANT ADVISED OF THE FOLLOWING: THE NATURE OF THE CHARGES AGAINST HIM, THE ELEMENTS OF THE OFFENSE IN THE COMPLAINT, AND POSSIBLE DEFENSES TO SUCH CHARGES; THE POSSIBLE CONSEQUENCES OF A PLEA OF GUILTY OR NOLO CONTENDERE, INCLUDING THE MAXIMUM PENALTY AND ADMINISTRATIVE SANCTIONS AND THE POSSIBLE LEGAL EFFECTS AND MAXIMUM PENALTIES INCIDENT TO SUBSEQUENT CONVICTIONS FOR THE SAME OR SIMILAR OFFENSES: THE EFFECTS OF PROBATION: IF YOU ARE NOT A CITIZEN, YOU ARE HEREBY ADVISED THAT A CONVICTION OF THE OFFENSE FOR WHICH YOU HAVE BEEN CHARGED WILL HAVE THE CONSEQUENCES OF DEPORTATION, EXCLUSION FROM ADMISSION TO THE UNITED STATES, OR DENIAL OF NATURALIZATION PURSUANT TO THE LAWS OF THE UNITED STATES. THE DEFENDANT WITH THE COURTS APPROVAL, PLEADS NOLO CONTENDERE TO COUNT 01 A VIOLATION OF SECTION 484(A) PC. THE COURT FINDS THE DEFENDANT GUILTY. COUNT (01) : DISPOSITION: CONVICTED DEFENDANT IS ADVISED OF HIS RIGHT TO A SPEEDY TRIAL AND WAIVES STATUTORY TIME FOR TRIAL. COURT ACCEPTS PLEA WAIVES TIME FOR SENTENCE. NEXT SCHEDULED EVENT: SENTENCING DEFENDANT WAIVES ARRAIGNMENT FOR JUDGMENT AND STATES THERE IS NO LEGAL CAUSE WHY SENTENCE SHOULD NOT BE PRONOUNCED. THE COURT ORDERED THE FOLLOWING JUDGMENT: AS TO COUNT (01): IMPOSITION OF SENTENCE SUSPENDED DEFENDANT PLACED ON SUMMARY PROBATION FOR A PERIOD OF 003 YEARS UNDER THE FOLLOWING TERMS AND CONDITIONS: PLUS \$10,00 CITATION PROCESSING FEE (PURSUANT TO 1463.07 P.C.) \$40.00 COURT OPERATIONS ASSESSMENT (PURSUANT TO 1465.8(A)(1) P.C.)

Felony Expungement Strategy

FELONY CONVICTIONS

0

→ Check eligibility for <u>Misdemeanor Reduction</u> under Pen. Code § 17(b), Prop 47, and Prop 64.

 \rightarrow If eligible:

- Prop 47 or Prop 64 offenses = separate application + hearing before proceeding with expungement.
- Pen. Code § 17(b)- requested simultaneously with expungement petition.
- File petition to expunge.
- \rightarrow Ineligible + Probation = Expunge as a Felony under Pen. Code §1203.4.
 - Still on Probation? \rightarrow Request Early Termination of Probation after 18 months (Pen. Code §1203.3)
 - If granted, file petition to expunge Pen. Code §1203.4.

 \rightarrow Ineligible + No Probation

- Sentenced to Jail and/or Mandatory Supervision?
 - \rightarrow Wait 2yrs/1yr after completion of sentence to file petition under Pen. Code §1203.41.
- Sentenced to State Prison before 2011?
 - \rightarrow Review statutory language- Is crime eligible for jail sentence purs. to Pen. Code §1170(h)?

 \rightarrow Yes = Expunge as Felony under Pen. Code § 1203.42

 \rightarrow No = Certificate of Rehabilitation/Pardon



Misdemeanor Expungement Strategy

MISDEMEANOR CONVICTIONS

- → Determine if Misdemeanor is eligible for a reduction to an Infraction under Pen. Code § 17(d)(2)
 Most common "Wobblettes": Veh. Code § § 12500, 14601.1, 23109, 40508, and 5201.1; and Pen. Code § 853.7
 → If eligible, request reduction to an Infraction, in addition to following the appropriate steps below.
 → If ineligible, proceed with steps below.
- → Probation = Expunge at completion of probation (Pen. Code § 1203.4).
 - Still on Probation?
 - \rightarrow Early Termination of Probation after 12 months (Pen. Code § 1203.3).
- → Jail/Fine = 1yr Waiting Period from Date of Conviction → Expunge (Pen. Code § 1203.4a)



Expungement: Forms



Expungement Forms

- Judicial Council Forms
 - Petition for Dismissal (<u>CR-180</u>)
 - Declaration (<u>MC-031</u>)
 - Order for Dismissal (<u>CR-181</u>)
 - Proof of Service (<u>POS-040</u>)
 - Fee Waiver Forms
 - Request to Waive Court Fees (<u>FW-001</u>)
 - Request to waive add'l court fees (<u>FW-002</u>)
 - Order on Court Fee Waiver (<u>FW-003</u>)
 - LA County
 - Defendants Statement of Assets (<u>CR-115</u>)
 - Order re: Ability to Reimburse Costs (CRIM 243)



Expungement Forms

- Felony Reductions
 - Wobblers (<u>CR-180</u>)
 - Request is made on the same form as the Petition for Dismissal.
- Prop 47 Reclassification
 - Application/Petition for Resentencing (<u>CRIM-235</u>)
 - Proof of Service (<u>CRIM 237</u>)
- Prop 64 Resentencing/Redesignation or Dismissal/Sealing
 - Petition/Application (<u>CR-400</u>)
 - Proof of Service (<u>CR-401</u>)
 - Order After Petition/Application (<u>CR-403</u>)



C	R-	18	0	

PETITION (Pen. Code, §§ 17(b), 17(d)(2), 1203.4	FOR DISMISSAL , 1203.4a, 1203.41, 1	203.42, 1203.43, 1203.49)	FOR COURT USE ONLY DATE: TIME: DEPARTMENT:
			CASE NUMBER:
PEOPLE OF THE STATE OF CALIFORNIA V. DEFENDANT:		e of Birth:	
ATTORNEY FOR (name)			
E-MAIL ADDRESS:			
TELEPHONE ND :	FAX.NO.:		
CITY:	STATE:	ZIP CODE:	
STREET ADDRESS:			
FIRM NAME			
NAME			
ATTORNEY OR PARTY WITHOUT ATTORNEY.	STATE BAR NO .:		FOR COURT USE ONLY

1. On (date) the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code	Section	Type of offense (felony, misdemeanor, or infraction):	Eligible for reduction to misdemeanor under Penal Code, § 17(b) <i>(yes or no)</i>	Eligible for reduction to infraction under Penal Code, § 17(d)(2) (yes or no)
,				
		7		

If additional space is needed for listing offenses, use Attachment to Judicial Council Form (form MC-025).

2. Felony or misdemeanor with probation granted (Pen. Code, § 1203.4)

Probation was granted on the terms and conditions stated in the docket of the above-entitled court, the petitioner is not serving a sentence for any offense, on probation for any offense, or under charge of commission of any crime, and the petitioner (check all that apply)

- a. has fulfilled the conditions of probation for the entire period thereof.
- b. has been discharged from probation prior to the termination of the period thereof.
- c. should be granted relief in the interests of justice. (Please note: You may explain why granting a dismissal would be in the interests of justice. You can provide that information by writing in the space below, or by attaching a letter or other relevant documents. If you need more space for your writing, you can use the Attached Declaration (form MC-031) and attach it to this petition.)

PETITION FOR DISMISSAL

PEOPLE OF THE STATE OF CALIFORNIA v. DEFENDANT:	CASE NUMBE

3. Misdemeanor or infraction with sentence other than probation (Pen, Code, § 1203.4a)

Probation was not granted; more than one year has elapsed since the date of pronouncement of judgment. Petitioner has complied with the sentence of the court and is not serving a sentence for any offense or under charge of commission of any crime: and the petitioner (check one):

- a. has lived an honest and upright life since pronouncement of judgment and conformed to and obeyed the laws of the land; or
- b. should be granted relief in the interests of justice. (Please note: You may explain why granting a dismissal would be in the interests of justice. You can provide that information by writing in the space below or by attaching a letter or other relevant documents. If you need more space for your writing, you can use the Attached Declaration (form MC-031) and attach it to this petition.)

PEOPLE OF THE STATE OF CALIFORNIA V. DEFENDANT CASE NUMBER

6. Felony prison sentence that would have been eligible for a felony county jail sentence after 2011 under Penal Code section 1170(h)(5) (Pen. Code, § 1203.42)

Petitioner is not under supervision and is not serving a sentence for, on probation for, or charged with the commission of any offense; more than two years have elapsed since petitioner completed the felony prison sentence; and petitioner should be granted relief in the interests of justice.

(Please note: You may explain why granting a dismissal would be in the interests of justice. You can provide that information by writing in the space below or by attaching a letter or other relevant documents. If you need more space for your writing, vou can use the Attached Declaration (form MC-031) and attach it to this petition.)

4. Misdemeanor conviction under Penal Code section 647(b) (Pen. Code, § 1203.49)

Petitioner has completed a term of probation for a conviction under Penal Code section 647(b) and should be granted relief because the petitioner can establish by clear and convincing evidence that the conviction was the result of his or her status as a victim of human trafficking.

(Please note: You may provide evidence that the conviction was the result of your status as a victim of human trafficking. You can provide that information by writing in the space below or by attaching a letter or other relevant documents. If you need more space for your writing, you can use the Attached Declaration (form MC-031) and attach it to this petition.)

5. Felony county jail sentence under Penal Code section 1170(h)(5) (Pen. Code, § 1203.41)

Petitioner is not under supervision under Penal Code section 1170(h)(5)(B); is not serving a sentence for, on probation for, or charged with the commission of any offense; and should be granted relief in the interests of justice, and (check one)

- a. more than one year has elapsed since petitioner completed the felony county jail sentence with a period of mandatory supervision imposed under Penal Code section 1170(h)(5)(B); or
- b. more than two years have elapsed since petitioner completed the felony county jail sentence without a period of mandatory supervision imposed under Penal Code section 1170(h)(5)(A).

(Please note: You may explain why granting a dismissal would be in the interests of justice. You can provide that information by writing in the space below or by attaching a letter or other relevant documents. If you need more space for your writing, you can use the Attached Declaration (form MC-031) and attach it to this petition.)

7. Deferred entry of judgment (Pen. Code, § 1203.43)

Petitioner performed satisfactorily during the period in which deferred entry of judgment was granted. The criminal charge(s) were dismissed under former Penal Code section 1000.3 on (date): Furthermore (check one).

- a. court records are available showing the case resolution; or
- b. petitioner declares under penalty of perjury that the charges were dismissed after he or she completed the requirements for deferred entry of judgment. Petitioner (check one)

(1) has (2) has not

attached a copy of his or her state summary criminal history information.

- 8. Petitioner requests that the eligible felony offenses listed above be reduced to misdemeanors under Penal Code section 17(b) and eligible misdemeanor offenses be reduced to infractions under Penal Code section 17(d)(2).
- 9. Petitioner requests that he or she be permitted to withdraw the plea of guilty, or that the verdict or finding of guilt be set aside and a plea of not guilty be entered and the court dismiss this action under the Penal Code section(s) noted above.

κ.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:	•			
	1	(SIGNATURE OF PET	ITIONER OR ATTORNEY)	
(ADDRESS OF PETITIONER)	(CITY)	(STATE)	(ZIP.CODE)	

(ADDRESS OF PETITIONER

CR-180 [Rev. January 1, 2019]

(STATE) (ZIP CODE)

Form Approved for Optional Use Audicial Council of California CR-180 [Rev. January 1, 2019] Page 1 of 3

CR-180 [Rev. January 1, 2019]

CR-180

CR-180

MC-031

PLAINTIFF/PETITIONER:	CASE NUMBER:
DEFENDANT/RESPONDENT:	

DECLARATION

(This form must be attached to another form or court paper before it can be filed in court.)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF DECLARANT)

Attorney for Plaintiff Petitioner Defendant Respondent Other (*Specify*):



ATTACHED DECLARATION

Page 1 of 1



ORDER (Pen. Code, §§ 17(b), 17(d)(2), 1203.4	FOR DISMISSAL , 1203.4a, 1203.41, 1	203.42, 1203.43, 1203.49)	CASE NUMBER:
DEFENDANT:	DAT	E OF BIRTH:	
PEOPLE OF THE STATE OF CALIFORNIA V.			
ATTORNEY FOR (name):			
E-MAIL ADDRESS:			
TELEPHONE NO.:	FAX NO.:		
CITY:	STATE:	ZIP CODE:	
STREET ADDRESS:			
FIRM NAME:			
NAME:			
ATTORNEY OR PARTY WITHOUT ATTORNEY:	STATE BAR NUMBE	R	FOR COURT USE ONLY

The court finds from the records on file in this case, and from the foregoing petition, that the petitioner (the defendant in the aboveentitled criminal action) is eligible for the following requested relief:

- 1. The court **GRANTS** the petition for reduction of a felony to a misdemeanor (maximum punishment of 364 days per Pen. Code, § 18.5) under Penal Code section 17(b) and/or for reduction of a misdemeanor to an infraction under Penal Code section 17(d)(2) and reduces
 - a. ALL FELONY CONVICTIONS in the above-entitled action.
 - b. ALL MISDEMEANOR CONVICTIONS in the above-entitled action.
 - c. conjugate convictions in the above-entitled action (specify charges and date of conviction):

- 2. The court **DENIES** the petition for reduction of a felony to a misdemeanor under Penal Code section 17(b) and/or for reduction of a misdemeanor to an infraction under Penal Code section 17(d)(2) for
 - a. ALL FELONY CONVICTIONS in the above-entitled action.
 - b. ALL MISDEMEANOR CONVICTIONS in the above-entitled action.
 - c. only the following convictions in the above-entitled action (specify charges and date of conviction):

3. The court **GRANTS** the petition for dismissal regarding the following convictions under Penal Code (check all that apply)

§ 1203.4 § 1203.4a § 1203.41 § 1203.42 § 1203.43 § 1203.49 and it is ordered that the pleas of guilty or nolo contendere or verdicts or findings of guilt be set aside and vacated and a plea of not guilty be entered and that the complaint or information be, and is hereby, dismissed for *(check one)*

- a. ALL CONVICTIONS OR PLEAS FOR DEFERRED ENTRY OF JUDGMENT in the above-entitled action.
- b. only the following convictions or pleas for deferred entry of judgment in the above-entitled action (specify charges and date of conviction or plea for deferred entry of judgment):

PEOPLE OF THE STATE OF CALIFORNIA V. DEFENDANT:	
---	--

4. The court DENIES the petition for dismissal under Penal Code (check all that apply)

§ 1203.4 § 1203.4a § 1203.41 § 1203.42 § 1203.43 § 1203.49 for (check one)

- a. ALL CONVICTIONS OR PLEAS FOR DEFERRED ENTRY OF JUDGMENT in the above-entitled action.
- b. only the following convictions or pleas for deferred entry of judgment in the above-entitled action (specify charges and date of conviction or plea for deferred entry of judgment):

CASE NUMBER

- 5. In granting this order under the provisions of Penal Code section 1203.49, the court finds that the petitioner was a victim of human trafficking when he or she committed the crime. The court orders *(check one)*
 - a. the relief described in section 1203.4.
 - b. the relief described in section 1203.4, with the following exceptions (specify):
- If the order is granted under the provisions of Penal Code section 1203.49, the Department of Justice is hereby notified that petitioner was a victim of human trafficking when he or she committed the crime, and of the relief ordered.
- 7. If this order is granted under the provisions of Penal Code section 1203.4, 1203.41, or 1203.42,
 - a. the petitioner is required to disclose the above conviction in response to any direct question contained in any questionnaire or application for public office, or for licensure by any state or local agency, or for contracting with the California State Lottery Commission; and
 - b. dismissal of the conviction does not *automatically* relieve petitioner from the requirement to register as a sex offender. (See, e.g., Pen. Code, § 290.5.)
- 8. If the order is granted under the provisions of Penal Code section 1203.4, 1203.4a, 1203.41, 1203.42, or 1203.49, the petitioner is released from all penalties and disabilities resulting from the offense except as provided in Penal Code sections 29800 and 29900 (formerly sections 12021 and 12021.1) and Vehicle Code section 13555. In any subsequent prosecution of the petitioner for any other offense, the prior conviction may be pleaded and proved and shall have the same effect as if probation had not been granted or the accusation or information dismissed. The dismissal does not permit a person to own, possess, or have in his or her control a firearm if prevented by Penal Code sections 29800 or 29900 (formerly sections 12021 and 12021.1). Dismissal of a conviction does not permit a person prohibited from holding public office as a result of that conviction to hold public office.
- 9. In addition, as required by Penal Code section 299(f), relief under Penal Code sections 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, or 1203.49 does *not* release petitioner from the separate administrative duty to provide specimens, samples, or print impressions under the DNA and Forensic Identification Database and Data Bank Act (Pen. Code, § 295 et seq.) if petitioner was found guilty by a trier of fact, not guilty by reason of insanity, or pled no contest to a qualifying offense as defined in Penal Code section 296(a).
- 10. The basis for an order of dismissal granted under the provisions of Penal Code section 1203.43 is the invalidity of defendant's prior plea due to misinformation in former Penal Code section 1000.4 regarding the actual consequences of making a plea and successful completion of a deferred entry of judgment program.

Date:

(JUDICIAL OFFICER)

Page 1 of 2

CR-181

CR-181 [Rev. January 1, 2019]

ORDER FOR DISMISSAL

FOR COURT USE ONLY

ATTORNEY OR PARTY WITHOUT ATTORNEY: STATE BAR NO: NAME:	FOR COURT USE ONLY
NAME	FOR COURT DSE ONLY
SPANIE.	
FIRM NAME:	
STREET ADDRESS:	
CITY: STATE: ZIP CODE:	
TELEPHONE NO.: FAX NO.:	
E-MAIL ADDRESS:	
ATTORNEY FOR (name):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF	
STREET ADDRESS:	
MAILING ADDRESS:	
CITY AND ZIP CODE:	
BRANCH NAME:	CASE NUMBER:
Plaintiff/Petitioner:	
Defendant/Respondent:	
PROOF OF SERVICE—CIVIL	JUDICIAL OFFICER:
Check method of service (only one):	
By Personal Service By Mail By Overnight Delivery	DEPARTMENT:
By Messenger Service By Fax	

2. My residence or business address is:

3	The fax number from which	I served the documents is	(complete if service was by fax).

4. On (*date*): I served the following **documents** (*specify*): Petition for Dismissal; Declaration; Order for Dismissal

The documents are listed in the Attachment to Proof of Service-Civil (Documents Served) (form POS-040(D)).

- 5. I served the documents on the person or persons below, as follows:
 - a. Name of person served:
 - b. (Complete if service was by personal service, mail, overnight delivery, or messenger service.)
 Business or residential address where person was served:
 - c. (Complete if service was by fax.)

Fax number where person was served:

- The names, addresses, and other applicable information about persons served is on the Attachment to Proof of Service— Civil (Persons Served) (form POS-040(P)).
- 6. The documents were served by the following means (specify):
 - a. By personal service. I personally delivered the documents to the persons at the addresses listed in item 5. (1) For a party represented by an attorney, delivery was made (a) to the attorney personally; or (b) by leaving the documents at the attorney's office, in an envelope or package clearly labeled to identify the attorney being served, with a receptionist or an individual in charge of the office; or (c) if there was no person in the office with whom the notice or papers could be left, by leaving them in a conspicuous place in the office between the hours of nine in the morning and five in the evening. (2) For a party, delivery was made to the party or by leaving the documents at the party's residence with some person not younger than 18 years of age between the hours of eight in the morning and eight in the evening.

	~			PC
CASE NAM	=;		CASE NUMBER:	
6. b.	By United States mail. I enclose addresses in item 5 and (specify		velope or package addressed to the pers	ons at the
(1) [deposited the sealed envelo	pe with the United States Postal	Service, with the postage fully prepaid.	
(2) [business's practice for colle is placed for collection and r	ting and processing correspond	ordinary business practices. I am readily lence for mailing. On the same day that c nary course of business with the United S	orrespond
	I am a resident or employed in th <i>(city and state):</i>	e county where the mailing occu	rred. The envelope or package was place	ed in the n
c.		the addresses in item 5. I placed	e or package provided by an overnight de d the envelope or package for collection a ht delivery carrier.	
d. 📃	the addresses listed in item 5 and	providing them to a profession	i in an envelope or package addressed to al messenger service for service. (A deck d in the Declaration of Messenger below.,	aration by
e. 📃		s listed in item 5. No error was re	ccept service by fax transmission, I faxed aported by the fax machine that I used. A	
I declare un	er penalty of periury under the la	ws of the State of California that	the foregoing is true and correct	
I declare une	er penalty of perjury under the la	ws of the State of California that	the foregoing is true and correct.	
	er penalty of perjury under the la	ws of the State of California that	the foregoing is true and correct.	
l declare une Date:	er penalty of perjury under the la	ws of the State of California that	the foregoing is true and correct.	
	er penalty of perjury under the la	ws of the State of California that	the foregoing is true and correct.	
		ws of the State of California that		
Date:	(TYPE OR PRINT NAME OF DECLARANT)	>	(SIGNATURE OF DECLARANT)	
Date:	(TYPE OR PRINT NAME OF DECLARANT)	>)
Date:	(TYPE OR PRINT NAME OF DECLARANT)	must be completed or a separate de	(SIGNATURE OF DECLARANT))
Date:	(TYPE OR PRINT NAME OF DECLARANT)	>	(SIGNATURE OF DECLARANT))
Date: (<i>If item 6d abc</i> By pe addre: leavin; with a paper: evenir	(TYPE OR PRINT NAME OF DECLARANT) ve is checked, the declaration below sonal service. I personally deliv ses listed in item 5. (1) For a par the documents at the attorney's receptionist or an individual in ch. could be left, by leaving them in	must be completed or a separate de DECLARATION OF MESSE ered the envelope or package re y represented by an attorney, du office, in an envelope or packag arge of the office; or (c) if there v a conspicuous place in the offica a conspicuous place in the offica	(SIGNATURE OF DECLARANT) claration from a messenger must be attached, ENGER deceived from the declarant above to the pre- elivery was made (a) to the attorney person e clearly labeled to identify the attorney b was no person in the office with whom the be between the hours of nine in the mornin e documents at the party's residence with	ersons at onally; or (peing serve notice or ng and five
Date: (If item 6d abo By pe addre: leavin: with a paper: evenir not yo	(TYPE OR PRINT NAME OF DECLARANT) ve is checked, the declaration below sees listed in item 5. (1) For a par the documents at the attorney's receptionist or an individual in ch could be left, by leaving them in g. (2) For a party, delivery was m inger than 18 years of age betwee	must be completed or a separate de DECLARATION OF MESSE ered the envelope or package re y represented by an attorney, du office, in an envelope or packag arge of the office; or (c) if there v a conspicuous place in the offica ade to the party or by leaving the en the hours of eight in the more	(SIGNATURE OF DECLARANT) claration from a messenger must be attached, ENGER deceived from the declarant above to the pre- elivery was made (a) to the attorney person e clearly labeled to identify the attorney b was no person in the office with whom the be between the hours of nine in the mornin e documents at the party's residence with	ersons at onally; or peing serve notice or ng and five
Date: (<i>if item 6d aba</i> By pe addre: leavin, with a paper: evenir not yo At the	(TYPE OR PRINT NAME OF DECLARANT) ve is checked, the declaration below sees listed in item 5. (1) For a par the documents at the attorney's receptionist or an individual in ch could be left, by leaving them in g. (2) For a party, delivery was m inger than 18 years of age betwee	must be completed or a separate de DECLARATION OF MESSE ered the envelope or package re y represented by an attorney, du office, in an envelope or package arge of the office; or (c) if there v a conspicuous place in the office ade to the party or by leaving the en the hours of eight in the more arrs of age. I am not a party to the	(SIGNATURE OF DECLARANT) claration from a messenger must be attached, ENGER ecceived from the declarant above to the pr elivery was made (a) to the attorney perso e clearly labeled to identify the attorney b vas no person in the office with whom the e between the hours of nine in the mornin e documents at the party's residence with hing and eight in the evening.	ersons at f onally; or (being serve notice or ng and five
Date: (If item 6d abd By pee addre: leavin with a paper: evenir not yo At the I serve	(TYPE OR PRINT NAME OF DECLARANT) ve is checked, the declaration below sonal service. I personally deliv ses listed in item 5. (1) For a par the documents at the attorney's receptionist or an individual in ch. could be left, by leaving them in g. (2) For a party, delivery was m inger than 18 years of age betwee time of service, I was over 18 year the envelope or package, as st	must be completed or a separate de DECLARATION OF MESSE ered the envelope or package re y represented by an attorney, de office, in an envelope or packag arge of the office; or (c) if there v a conspicuous place in the office ade to the party or by leaving the en the hours of eight in the more ars of age. I am not a party to the atted above, on (date):	(SIGNATURE OF DECLARANT) claration from a messenger must be attached, ENGER ecceived from the declarant above to the pr elivery was made (a) to the attorney perso e clearly labeled to identify the attorney b vas no person in the office with whom the e between the hours of nine in the mornin e documents at the party's residence with hing and eight in the evening.	ersons at f onally; or (being serve notice or ng and five
Date: (If item 6d above By pee addre: leavin, with a paper: evenin not yo At the I serve I declare uno	(TYPE OR PRINT NAME OF DECLARANT) ve is checked, the declaration below sonal service. I personally deliv ses listed in item 5. (1) For a par the documents at the attorney's receptionist or an individual in ch. could be left, by leaving them in g. (2) For a party, delivery was m inger than 18 years of age betwee time of service, I was over 18 year the envelope or package, as st	must be completed or a separate de DECLARATION OF MESSE ered the envelope or package re y represented by an attorney, de office, in an envelope or packag arge of the office; or (c) if there v a conspicuous place in the office ade to the party or by leaving the en the hours of eight in the more ars of age. I am not a party to the atted above, on (date):	(SIGNATURE OF DECLARANT) claration from a messenger must be attached, ENGER elivery was made (a) to the attorney perso e clearly labeled to identify the attorney by vas no person in the office with whom the between the hours of nine in the mornin e documents at the party's residence with ning and eight in the evening. e above-referenced legal proceeding.	ersons at onally; or (peing serve notice or ng and five
Date: (If item 6d abd By pe addre: leavin with a paper: evenir not yo At the I serve	(TYPE OR PRINT NAME OF DECLARANT) ve is checked, the declaration below sonal service. I personally deliv ses listed in item 5. (1) For a par the documents at the attorney's receptionist or an individual in ch. could be left, by leaving them in g. (2) For a party, delivery was m inger than 18 years of age betwee time of service, I was over 18 year the envelope or package, as st	must be completed or a separate de DECLARATION OF MESSE ered the envelope or package re y represented by an attorney, de office, in an envelope or packag arge of the office; or (c) if there v a conspicuous place in the office ade to the party or by leaving the en the hours of eight in the more ars of age. I am not a party to the atted above, on (date):	(SIGNATURE OF DECLARANT) claration from a messenger must be attached, ENGER elivery was made (a) to the attorney perso e clearly labeled to identify the attorney by vas no person in the office with whom the between the hours of nine in the mornin e documents at the party's residence with ning and eight in the evening. e above-referenced legal proceeding.	ersons a onally; or being ser notice c ng and fiv

(NAME OF DECLARANT)

(SIGNATURE OF DECLARANT)

Form Approved for Optional Use Judicial Council of California POS-040 [Rev. January 1, 2020] PROOF OF SERVICE—CIVIL (Proof of Service) Code of Civil Procedure, §§ 1011, 1013, 1013a, 2015.5; Cal. Rules of Court, rule 2.306 www.courts.ca.gov

Page 1 of 3

the second second second

POS-040 [Rev. January 1, 2020]

PROOF OF SERVICE—CIVIL (Proof of Service)

Questions?





WAYS TO GET INVOLVED

•Volunteer Opportunities

- Intake/Interview
 - @ our monthly clinics, every 3rd Wed. of the month.
- Document Preparation
 - Drafting Motions, Petitions, and Letters.
- All volunteer opportunities can be completed outside of business hours.

• **Donation** ← Click here

- All LACBA CFJ VLSP services are provided to Veterans Free of Charge.
- A little bit goes a long way!

•For More information:

- Visit our website: counselforjustice.org
- Follow us on <u>Facebook</u> and <u>Twitter</u>
- Sign up for our Newsletter: <u>https://lp.constantcontactpages.com/su/bWDHkMz/LACBAveterans</u>



THANK YOU FOR YOUR SUPPORT



